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1 Ministry of line and Phoenix Island Development

2 Position : Power Superintendent      3 Salary Level : L 9-7      4 Division : Energy Planning Division ( Power Unit )

5 Reports To : Energy Planner      6 Direct Report : Power Foreman

7 Primary Objective Lead and manage the new Power Unit to acquire the highest standard and modern power generation network system on Kirinmati Island

8 Position overview

9 Financial

11 Internal Stakeholders:

- Energy Planner
- Energy Unit Staff, especially Electrical Superintendent and Power Unit staff

To be referred to Manager:

- a. To seek Operational Approval
- b. Any queries or matters beyond his/ her authority or outside his/ her portfolio

10 Legal : National condition of service, Environment Act, OHS Regulation

12 External Stakeholders:

- Head of Divisions in other Ministries/Government Agencies
- Electricity Customers
- Donors
- NGOs
- SOEs
- Electricity customers

To referred to Manager

- a. Working/ serving the above stakeholders
- b. Any concerns or advice needed about the power generation system

13 KEY ACCOUNTABILITIES (include linkage to KDP, MOP and Divisional Plans)

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|  | <ul style="list-style-type: none"> <li>- Budget, (timeline) for power generation projects</li> <li>- Track use of resources (budget, timeline, personnel) in projects</li> <li>- Report on progress of projects to Energy Planner</li> <li>- Assist to prepare project reports and other program or technical documentation.</li> <li>- Make recommendations regarding energy fuel selection.</li> <li>- Coordinate data collection and analysis of power station data to identify opportunities for fuel reduction.</li> <li>- ensuring maintenance of the diesel generators and power stations on a timely basis</li> <li>- Assist to identify energy saving opportunities including the use of renewable energy and make recommendations to achieve more energy efficient operation</li> </ul> | <ul style="list-style-type: none"> <li>- plans and works to schedule;</li> <li>- Accuracy/efficiency of budget planning and expenditure; - Introduction and maintenance of renewable energy.</li> </ul> |
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| <p><b>14. Key Challenges</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Working under pressure and meeting deadlines</li> <li><input type="checkbox"/> Identifying and resolving technical problems as required. May need to work extended hours from time to time. Overtime not payable</li> <li><input type="checkbox"/> Carry out tasks without supervision</li> </ul> | <p><b>15. Selection Criteria</b></p> <p><b>15.1 POR (Position Qualification Requirement):</b></p> <p><b>Education:</b></p> <ul style="list-style-type: none"> <li>- Bachelor Degree in Engineering majoring in Electrical or Mechanical</li> <li><input type="checkbox"/> Minimum of 5 years' work experience on power generation systems. Experience with both diesel generators and solar is required.</li> <li><input type="checkbox"/> Minimum of 1 year experience in managing teams and projects</li> </ul> |
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15.2 Key Attributes (Personal Qualities)

- Knowledge
    - Diesel generation system operation and maintenance - Solar PV system operation and maintenance
    - Power generation control system operation and maintenance
    - Resource management for project planning and staff management.
  - Skills:
    - Practical skills in diesel generator work
    - Experience in managing projects and staff workloads
    - Ability to think methodically, to design, plan and manage staff and projects
    - Excellent verbal and written communications skills
    - Good team-working, negotiating, supervisory and leadership skills combined with the ability to delegate
    - Creativity and problem-solving skills
  - Attributes:
    - Ability to maintain an overview of multiple projects at once with the ability to understand detailed technicalities if required
    - Ability to inspire a team to achieve goals
- Commented  
Stress tolerance, cooperation, self-control, concern for others, adaptability/flexibility - Ability to work well with others

*This is position description provides a comprehensive but not exhaustive outline of the key activities of the role it is an expectation that you may be required to perform additional duties as require*

*Revised*

Approved:

Date of Issue