

<b>1 Ministry of Line and Phoenix Island Development</b>		
<b>2 Position :</b> Power Superintendent	<b>3, Salary Level :</b> L 9-7	4, Division : Energy Planning Division ( Power Unit )
<b>5, Reports To :</b> Energy Planner	<b>6, Direct Report :</b> Power Foreman	
<b>7, Primary Objective</b> Lead and manage the new Power Unit to acquire the highest standard and modern power generation network system on Kiritimati island		
<b>8, Position overview</b>		
<b>9, Financial</b>	<b>10, Legal :</b> National condition of service ,Environment Act, OHS Regulation	
<b>11, Internal Stakeholders:</b> <input type="checkbox"/> Energy Planner <input type="checkbox"/> Energy Unit Staff, especially Electrical Superintendent and Power Unit staff  <b>To be referred to Manager:</b> a. To seek Operational Approval b. Any queries or matters beyond his/her authority or outside his/her portfolio	<b>12, External Stakeholders:</b> <input type="checkbox"/> Head of Divisions in other Ministries/Government Agencies <input type="checkbox"/> Electricity Customers <input type="checkbox"/> Donors <input type="checkbox"/> NGOs <input type="checkbox"/> SOEs <input type="checkbox"/> Electricity customers  <b>To referred to Manager</b> a. Working/ serving the above stakeholders b. Any concerns or advice needed about the power generation system	
<b>13: KEY ACCOUNTABILITIES</b> (Include linkage to KDP, MOP and Divisional Plan)		

<ul style="list-style-type: none"> <li>▪ KDP/KPA:</li> <li>▪ MOP Outcome:</li> </ul> <p><i>Divisional/Departmental/Unit Plan</i></p>	<p><b>Key Result Area/Major Responsibilities</b></p>	<p><b>Major Activities/Duties</b></p> <ul style="list-style-type: none"> <li>• - Manage operation of the power houses (London (Zone 1), Banana (Zone 2) and Poland (Zone 3)) to avoid power outages - Implement the power component of the Energy Unit operational plan - Prepare management and operations reports for the Energy Planner - Keep track of and report on budget spending for power generation activities - Coordinate power activities as per the activity descriptions and timeline and budget requirements provided by the Energy Planner - Implement the maintenance plan for the power system in compliance with Australian/New Zealand standards - Implement the training plan for Power Unit staff as directed by the Energy Planner, and make provisions for succession planning - Manage and lead technical research for advancing the power generation system - Give technical advice to the Energy Planner - Draft policy advice on the power generation system - Represent Power Unit staff in meetings</li> </ul>	<p><b>Performance Measures/Outcomes</b></p> <ul style="list-style-type: none"> <li>☑ Measured improved performance of electricity networks</li> <li>☑ Improved control and management of Energy Unit budget</li> <li>☑ Report / progress Production on budget annually</li> <li>☑ Efficient/ Effective Energy HRD Plan</li> <li>☑ Quality of work delivered technical management and leadership</li> </ul>
<p>Oversee the overall undertakings of the new Power Unit</p> <p>Coordinating power generation programmes in Kiribati</p>	<p>- Under guidance from the Energy Planner, allocate resources (personnel, equipment,</p> <p>Report/Progress produced on Energy projects. - Completion of maintenance and operations</p>		



	<p>budget, timeline) for power generation projects</p> <ul style="list-style-type: none"> <li>- Track use of resources (budget, timeline, personnel) in projects</li> <li>- Report on progress of projects to Energy Planner</li> <li>- Assist to prepare project reports and other program or technical documentation.</li> <li>- Make recommendations regarding energy fuel selection.</li> <li>- Coordinate data collection and analysis of power station data to identify opportunities for fuel reduction.</li> <li>- ensuring maintenance of the diesel generators and power stations on a timely basis.</li> <li>- Assist to identify energy saving opportunities including the use of renewable energy and make recommendations to achieve more energy efficient operation</li> </ul>	<p>plans and works to schedule; - Accuracy/efficiency of budget planning and expenditure; - Introduction and maintenance of renewable energy.</p>
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**14. Key Challenges**

- Working under pressure and meeting deadlines
- Identifying and resolving technical problems as required. May need to work extended hours from time to time. Overtime not payable.
- Carry out tasks without supervision

**15. Selection Criteria**

**15.1 PQR (Position Qualification Requirement):  
Education:**

: Bachelor Degree in Engineering majoring in Electrical or Mechanical

**15.2 Key Attributes (Personal Qualities)**

<ul style="list-style-type: none"> <li>- <b>Knowledge</b></li> <li>- Diesel generation system operation and maintenance - Solar PV system operation and maintenance</li> <li>- Power generation control system operation and maintenance</li> <li>- Resource management for project planning and staff management.</li> <li>- <b>Skills:</b></li> <li>- Practical skills in diesel generator work</li> <li>- Experience in managing projects and staff workloads</li> <li>- Ability to think methodically, to design, plan and manage staff and projects</li> <li>- Excellent verbal and written communications skills</li> <li>- Good team-working, negotiating, supervisory and leadership skills combined with the ability to delegate</li> <li>- Creativity and problem-solving skills</li> <li>- <b>Attributes:</b></li> <li>- Ability to maintain an overview of multiple projects at once with the ability to understand detailed technicalities if required</li> <li>- Ability to inspire a team to achieve goals</li> </ul> <p>Commented</p> <p>Stress tolerance, cooperation, self-control, concern for others, adaptability/flexibility. - Ability to work well with others</p>	
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*This is position description provides a comprehensive but not exhaustive outline of the key activities of the role it is an expectation that you may be Required to perform additional duties as require*

Approved:  Date of Issue: 17/10/24