

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Health and Medical Services		
2. Position Title: Physiotherapist (PT)	3. Salary Level: 10-9/8-7	4. Division: Tungaru rehabilitation Services (TRS)
5. Reports To: Senior Physiotherapist	6. Direct Reports: Chief Physiotherapist	
7. Primary Objective of the Position: To address the curative and preventative rehabilitation needs of inpatient, outpatient, community groups, home visit patients and outer islands.		

8. Position Overview	
9. Financial: NIL	10 Legal: to comply with legal practice as required under the Medical Act
11. Internal Stakeholders: <ul style="list-style-type: none"> • PS plus all other admin officials • DHS/DPHS • DDHS/DDPHS • Doctors • Wards Sisters • Ward Nurses • District Principal Nursing Officers • Deputy Director of Nursing Services • Director of Nursing Services • Health statistics • X-ray Department • Laboratory • Pharmacy 	12. External Stakeholders: <ul style="list-style-type: none"> • Medical Assistants • Public Health Nurses • Ministry of Internal Affairs • Ministry of Education • Ministry of Women, Youth and Social Affairs • Other NGOs

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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<p>To be referred to them;-</p> <ul style="list-style-type: none"> Any clinical cases such as musculo-skeletal, neurological, paediatric, respiratory conditions or any acute or chronic cases requiring rehabilitation programs. Also they can conduct physical assessment in providing a medical advice or to assist a doctor for any clinical diagnosis that requires a second opinion from them Will ensure to discuss clinical cases with other senior staff such as senior Physiotherapist, senior prosthetist, chief PT and other doctors should there be a need 	<p>To be referred to Medical Assistants(MAs) or Public Health Nurses:</p> <ul style="list-style-type: none"> The post holder should ensure that all discharged cases requiring ongoing rehabilitation programs must have a clinical/referral note prior to returning home
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13. KEY ACCOUNTABILITIES *(Include linkage to KDP, MOP and Divisional Plan)*

- **KDP/KPA:**
- **MOP Outcome:**
- **Divisional/Departmental/Unit Plan:**

Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
<p>1. Key Area 1. Develop and execute creative rehabilitation programs for outpatients, inpatients and community based patients throughout Kiribati in conjunction with rehabilitation colleagues,</p>	<ul style="list-style-type: none"> Clinical 50 % - rotational post through clinical areas <ul style="list-style-type: none"> Ward rounds Inpatient, outpatients, home visits, disabled school Outer island tours Training 30 % 	<ul style="list-style-type: none"> Accomplishment of all MOP activities accordingly Satisfactory of TRS Services provision to the public that shall lead to avoidance of complaints

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<p>MHMS staff and appropriate NGOs (MOP objectives 2, 3, 4, 5. <i>KPA1,3health</i>)</p> <p>2. Key Area 2: Develop and execute creative preventative health care programs in conjunction with MHMS staff and appropriate NGOs (MOP objectives 1, 2, 5. <i>KPA3health</i>)</p> <ul style="list-style-type: none"> • Key area 3: Train and support physiotherapy assistants (MOP objective 6. <i>KPA1health</i>) • Key Area 4: Develop the rehabilitation service: quality, scope and breadth of service through appropriate planning, monitoring and evaluation (MOP 1, 2, 3, 5, 6. <i>KPA 1,3, health</i>) 	<ul style="list-style-type: none"> ○ Supporting physiotherapy assistant in delivering classes: ANC, post natal, fitness, back ○ Training physiotherapy assistants, supervising student nurses and school leavers on work experience placements ○ Delivering TOT and workshops in the community <ul style="list-style-type: none"> • Administrative 20 % <ul style="list-style-type: none"> ○ Shared responsibility for departmental statistics, budgets and accounting ○ Shared responsibility for departmental meetings & TTF as appropriate ○ Active involvement in departmental MOP and budget: planning, implementing, monitoring and evaluating ○ Assist in stock taking, liaising with overseas donors, suppliers and medical stores to maintain levels of rehabilitation equipment 	<ul style="list-style-type: none"> • Be decisive in matters that will contribute to departmental development and benefit of the public. For instance, reporting staff that needs to be disciplined
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10. Key Challenges	11. Selection Criteria
	11.1 PQR (Position Qualification Requirement): L10-9 Degree in Physiotherapy

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- Try to maintain quality of Rehabilitation Services to the public
- Should be willing to work outside normal hours from time to time when required
- Ensure to maintain good level of care to all patients
- Shall be able to deal with any task given and be able to prioritize them

Job Training: Must have completed his/her study in the field of Physiotherapy

Prerequisite: Form 7 science students or compete form 6 and have medical backgrounds

11.2 Key Attributes (Personal Qualities):

- Have good Communication skills
- Should be decisive when making any decision re: clinical work and other work matters
- Should be respectful
- Developing & managing others
- Familiar with devices requiring Information technology
- Have the ability in assisting with Problem solving
- Team work
- Reliability
- Developing and managing other
- Be familiar with Financial work especially when to make budget
- Have good Leadership skills
- Innovation and creativity

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