

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Health and Medical Services		
2. Position Title: Dental Hygienist	3. Salary Level: 16-14	4. Division: Dental
5. Reports To: Senior Dental Therapist, Senior Dental Officers	6. Direct Reports: Chief Dental Officer	
7. Primary Objective of the Position: <ol style="list-style-type: none"> 1. To enhance our oral health awareness program especially with school children. 2. Clinically they also provide preventive procedures and other care to improve the oral health status of the general public. 		

8. Position Overview	
9. Financial:	10. Legal: Medical Act
11. Internal Stakeholders: <ul style="list-style-type: none"> • Chief Dental Officer • Senior Dental Officers • Dental Assistants • Dental Hygienist (colleagues) • Senior Dental Therapists • Pharmacy • Administrators • Health promotion unit <p>To be referred to Manager:</p> <ul style="list-style-type: none"> • Management of more complicated dental diseases • Approval for new programs/initiatives • Schedules for dental school visits • Dental awareness activities 	12. External Stakeholders: <ul style="list-style-type: none"> • Ministry of Education • Head and School Teachers • School committees e.g. Primary School, PTA • Local business suppliers • Media e.g. BPA • Local NGO e.g. Drama groups, KFHA <p>To be referred to Manager:</p> <ul style="list-style-type: none"> • Collaborations with communities on Dental awareness programs • Seeking approval for dental visits • Obtaining informed consent for dental treatments to parents/caregivers e.g. PTA (Parents Teachers Association) • Distribution of preventive dental aids to the community and

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

Approved by:	Date of Issue:
---------------------	-----------------------

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

<ul style="list-style-type: none"> Record and report data from Schools and other community visits 	<p style="text-align: center;">schools.</p>	
13. KEY ACCOUNTABILITIES <i>(Include linkage to KDP, MOP and Divisional Plan)</i> <ul style="list-style-type: none"> KDP/KPA: 3 Health MOP Outcome: 3. Health 3.2 Reduce child morbidity and mortality,3.5 Reduce burden and incidence of other NCDs,3.6 Improved health service delivery Divisional/Departmental/Unit Plan: Dental, MHMS 		
Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
Key result area 1: General public and especially our young population become more dentally aware	<ul style="list-style-type: none"> Running of school dental program Running of ANC dental program Providing oral hygiene instructions to patients attending the clinics Assist in organizing and running of Radio Programs through media 	<ul style="list-style-type: none"> Reduction in caries rate in primary schools Brushing activity seen in primary schools Improvement in DMFT score of adults and oral health of maternal
Key result area 2: Assist in staff overload and increase in public demand	<ul style="list-style-type: none"> Doing Dental Assisting when needed Providing dental extraction when need arises under supervision 	<ul style="list-style-type: none"> Reduction in re-booking of patients Reduction in patient complaints Reduction in patient's waiting time
Key result area 3: Long term effect on overall oral health of our population	<ul style="list-style-type: none"> Continued provision of clinical prophylaxis and scaling Outreach program to outer islands Provision of fissure sealants to Primary Schools Provision of GIC ART when working remotely 	<ul style="list-style-type: none"> Reduction in National DMFT score Reduction and improvement in periodontal index (Periodontal diseases rate)

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

Approved by:	Date of Issue:
---------------------	-----------------------

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

10. Key Challenges	11. Selection Criteria
<ul style="list-style-type: none">• To work with children who are more challenging to treat• To work in the field in a less ideal environment in terms of ergonomics• To be able to maintain a high standard of infection control• High expectation from dental operators on identification and use of dental materials and instruments with minimal training• To work in a highly infectious environment in contact with body fluids, dirt and blood with use of standard precautions• To be exposed to hazardous chemicals and to handle them safely	<p>11.1 PQR (Position Qualification Requirement):</p> <p>Education: At least Form 6 Science School certificate</p> <p>Experience: At least 2 months working experienced as a Dental Hygienist</p> <p>Job training: Should have trained locally at the Dental department for at least 6 months</p> <p>Prerequisite: An eligible person should have skills in dental extraction, Atraumatic restorations and dental assisting</p> <p>11.2 Key Attributes (Personal Qualities):</p> <p>Knowledge</p> <ul style="list-style-type: none">○ Customer and Personal Service○ Computer literate <p>Skills:</p> <ul style="list-style-type: none">○ Proven competence and ability in clinical practice○ Demonstrated time management skills <p>Attributes</p> <ul style="list-style-type: none">○ Caring and friendly attitude○ Keen in working with kids○ Teamwork○ Approachable○ Resilience○ hardworking and dedicated

This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

Approved by:	Date of Issue:
---------------------	-----------------------