

Contract	KI-MISE-383498-CS-INDV
Position Title	Environmental Management Specialist
Project	South Tarawa Sanitation Project (STSP)
Expertise	Sanitation, Utilities, Project Management, Procurement.

1. Background

South Tarawa Sanitation Project (STSP), is a project of the Government of Kiribati developed to build up and increase access to sanitation services in the South Tarawa villages and communities. This will be done through upgrading of the sewerage coverage, retrofitting saltwater flushing systems through household connections, and investments into on-site sanitation in selected villages.

2. Objective and Purpose of the Assignment

To work within the Government of Kiribati’s Ministry of Infrastructure and Sustainable Energy (MISE) to support the implementation of STSP.

The Project Management Unit (PMU) will be the core unit responsible for the overall implementation of the South Tarawa Sanitation Project (STSP) including the day-to-day project activities, compliance with the provisions of all grant agreements and government policies and guidelines, project administration and implementation, preparation of grant withdrawal applications and maintenance of records. The implementing agency (IA) for STSP is the Government of Kiribati’s Ministry of Infrastructure and Sustainable Energy (MISE).

The PMU is expected to include the Project Manager, Deputy Project Manager/Procurement Specialist, Project Accountant, Safeguards and Environmental Management Specialist, Social Safeguards Specialist, Community Engagement Officer, Sanitation Engineer, Monitoring and Evaluations specialist, and an Office Assistant. The Project Director (Director MISE) and the PMU will supervise and provide support to the Project Implementation Assistance Consultants (PIAC).

The initial assignment advertised will be full time for 2-years, with the possibility to extend subject to satisfactory performance.

3. Scope of Services

The Consultant is responsible for providing overall environmental risk management support and supervision during Project implementation in line with the World Bank Environmental and Social Framework (ESF), national legislation, good international industry practice (GIIP) and the Project Environmental and Social Management Framework (ESMF) and other environmental risk management documents for the Project in accordance with the Project Environmental and Social Commitment Plan (ESCP). This includes tasks such as supporting and advising MISE, PUB, the PMU, and other agencies, in addressing various environmental issues at all stages of project implementation, capacity building and training/ awareness improvement, community engagement, problem-solving activities and coordination activities as defined in the scope of services.

The Consultant will work closely with the Environmental & Social Safeguards colleagues in KFSU and the Community Engagement Officers & the Social Safeguards Specialist under the PMU, counterparts in PUB, MELAD, STWSP safeguard team and technical colleagues in MISE as well as the Mentoring Consultant. The consultant should prepare a monthly work plan that covers these aspects.

4. Duties and Responsibilities:

- (1) Provide advice for MISE, the PMU, PUB, the Councils, and other supporting agencies, related to necessary environmental assessments, stakeholder engagement, feedback and complaint/incident handling management, stakeholder engagement and community outreach, environmental risks, and relevant mitigation measures in line with the Environmental Management Framework (ESMF), and other key environment and social instruments, for the Project.
- (2) Identifying relevant environmental management instruments relevant to subproject activities, including any site-specific Environmental Impact Assessment and licenses if needed.
- (3) Conduct and document environmental screening for each subproject and activity as well as any mitigations.
- (4) Establish a TORs for the development of environmental and health management instruments and the safety of workers and communities and obtaining the necessary permits/licenses from relevant government authorities, the World Bank and/or designated project approval agencies.
- (5) Work with the Social Safeguard Specialist in the review of the Environmental and Social Impact Assessment (ESIA), Environment and Social Commitment Plan (ESCP) Stakeholder Engagement Plan (SEP), Labour Management Procedures (LMP), and Contractor's/Labour Force Health and Safety Plan with the World Bank Team as necessary.
- (6) Develop and maintain environmental and social monitoring systems, including risk monitoring lists and action plans, risk communication protocols, enhanced project-level Feedback and Grievance Redress Mechanism (FGRM) and outreach.
- (7) Organize capacity building and technical support to implementing institutions and contractors on topics related to environmental aspects at the subproject/implementation level.
- (8) Coordinating with the Project Manager in consolidating, reviewing, and recommending corrective actions based on reports on the progress of environmental management at the subproject/implementation level.
- (9) Ensure community feedback or complaints are handled with corrective actions and adequately documented. Monitor and track the resolution of any environmental problems, complaints, irregularities, and other issues as required.
- (10) Ensure environmental and health and safety incidents are reported and investigated and that remedial actions are identified and implemented to prevent the repeat of such incidents.
- (11) Monitor compliance with environmental management aspects during project implementation, which can include field trips with due regard to urgency and applicable Covid-19 protocols.

- (12) Conduct periodic location surveillance missions where necessary. Support World Bank implementation support missions, the midterm review, regular reporting and any relevant problem-solving missions as requested.
- (13) Carry out other relevant tasks as delegated by the Project Manager.

5. Reporting Obligation

The Consultant will report to the PMU Project Manager. The deliverables will include, but are not limited, to:

- Developing work plans and monitoring implementation of environmental management relating to Project activities, including small to medium construction works, Force Account works, equipment installation, disposal of demolition waste, and community capacity building activities based on the ESMF
- Technical input for project progress reports, policy summaries and relevant environmental risk management documentation
- Reporting on the implementation and screening of environmental risk management aspects of the Project. These reports are expected to detail various environmental issues and risks and the measures needed to address those issues and risks, as well as capacity development requirements for project implementing agencies
- Technical guidelines, Standard Operating Procedures (SOPs), ToRs, and measures to increase the capacity of environmental and social risk management in line with the ESF (and associated instruments), national legislation and GIIP.
- Input to the Project Operations Manual related to improvements in Environmental Aspects
- Semi-annual and quarterly reports highlighting environmental issues, and recommendations of mitigation measures for the project in a manner understood by the layperson for the purpose of effective communication. Create relevant summary documents in English and in Kiribati (translation verified by others, if necessary) to disseminate to MISE, the PMU, PUB and KFSU etc on the activities and progress of environmental risk management

6. Data, Services, and Facilities to be Provided to the Consultant

MISE will provide to the Consultant all the World Bank Mission Reports, Project Procurement Strategy for Development (PPSD) document, World Bank Guidelines and all the existing reports and materials related to the Project. The Government will provide the office space, including office furniture, access to IT equipment, stationery, internet, communications, and related utilities for the Consultant once they are based in South Tarawa.

Qualifications, Experience, and Skills Required

ESSENTIAL:

- Tertiary qualifications (Bachelor's degree or equivalent) in one of the following fields such as environmental science, engineering, biodiversity, and geoscience
- At least two (2) to three (3) years of relevant work experience in environmental risk management
- Fluency in English and the ability to communicate effectively verbally and in writing and Working knowledge of te taetae ni Kiribati
- Experience of working in Kiribati

DESIRABLE:

- Experience working in the water and sanitation sector (or similar) and on development partner financed projects
- Demonstrated understanding of relevant Kiribati Government procedures and regulations related to environmental management
- Demonstrated ability to meet competing and multiple deadlines.
- Demonstrated good capacity in performing operational and analytical tasks, ability to work in teams, train and share knowledge with project and counterpart staff
- Proven experience in managing projects with diverse stakeholders and meeting deadlines
- A clean police record and a valid driver's licence
- Excellent professional oral and written communication, including via email, audio/video conference, and face-to-face with Government officials and multilateral/bilateral partners
- Ability to work independently, to plan and complete assignments in a timely manner, and report effectively on the work performed
- Ability to effectively use email and Microsoft Office applications (Word, Excel, PowerPoint, Outlook, MS Project)
- Reporting skill: Demonstrated high-quality reporting skills

Referees of the preferred candidate will be contacted to verify prior experience, performance, and character traits.