

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Environment, Lands and Agricultural Development
2. Position Title: Stockman
3. Salary Level: L19-18
4. Division: Agricultural an Livestock Division/MELAD
5. Reports To: HoDs
6. Direct Reports: Director of Agriculture
7. Primary Objective of the Position: To attend to live farm animals, e.g. pigs and chicken poultry.
To assist as well in the feeding, watering, herding, grooming, weighing, catching and loading animals and assist Agricultural Assistants in crop husbandry

<p>8. Position Overview</p>		
<p>9. Financial: Nil</p>	<p>10. Legal: Biosecurity Act and other Agricultural and Livestock related Acts/ Legal documents.</p>	
<p>10. Internal Stakeholders:</p> <ul style="list-style-type: none"> • MELAD staff <p>To be referred to Manager/Secretary</p> <ul style="list-style-type: none"> - To undertake daily tasks as directed by Director of ALD 	<p>11. External Stakeholders:</p> <ul style="list-style-type: none"> • Communities, • NGOs • MCIC • Health • General Public 	
<p>12. KEY ACCOUNTABILITIES (Include linkage to KDP, MOP and Divisional Plan)</p> <ul style="list-style-type: none"> ▪ KDP/KPA: Economic Growth and Poverty reduction ▪ MOP Outcome: To contribute to land management to the public, state own enterprises and customers ▪ Divisional/Departmental/Unit Plan: A well planned and designed land structure for LMD 	<p>11. External Stakeholders:</p> <ul style="list-style-type: none"> • Communities, • NGOs • MCIC • Health • General Public 	
<p>Key Result Area/Major Responsibilities</p>	<p>Major Activities/Duties</p>	<p>Performance Measures/Outcomes</p>

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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<p>Assist Agricultural Assistants on crop and animal husbandry on a daily basis.</p>	<ul style="list-style-type: none"> - To weigh and measure foodstuffs and mix feed, additives and medicines in prescribed portions. - To move livestock to desired locations, e.g pastures for grazing, or to scales, lorries and enclosures - Monitor food and water supplies, and distribute feed and water to livestock. - Drive lorries, tractors and other equipment - Clean breeding premises and garden yards and equipment, e.g. using disinfectant solutions, brushes, shovels, water hoses, pumps, etc - Groom, clip, trim shoe and castrate animals, dock ears and tails, shear coats to collect hair, and mark livestock to identify ownership and grade using brands, tags, paint or tattoos. - Breed animals and collect eggs, honey, etc - Examine animals to detect illness, injury or disease and to check physical characteristics, such as rate of weight gain. - Care for sick animals, treat minor ailments and administer medications, vaccinations or insecticides as appropriate - Perform duties related to livestock reproduction, such as breeding animals within appropriate timeframes, performing artificial inseminations and helping with animal births. - Keep records on animals, e.g. about feeding and breeding. - Maintain farm machinery and buildings. 	<p>Crops and Live Animals like chickens, pigs are monitored, treated and cared for on a daily basis</p>
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<p>10. Key Challenges</p> <ul style="list-style-type: none"> - Sometimes need to work during weekends as instructed by Director ALD/OIC ALD - Might require travel on a very short notice arrangement to accompanying live animals to transport them to Outer Islands - Need to be ready to assist all units of Agriculture and Livestock Division on office tasks assigned by Director /OIC ALD 	<p>11. Selection Criteria</p> <p>11.1 PQR (Position Qualification Requirement): <u>Education:</u> Form 3 with at least 2 years experiences in any agricultural field</p> <p><u>Experience:</u></p> <p><u>Job Training:</u> Be able to work well and maintain an ethical integrity for looking after office properties</p> <p>11.2 Key Attributes (Personal Qualities):</p> <p>1. Knowledge</p> <ul style="list-style-type: none"> ○ Management ○ Computer literate - ○ <u>Skills:</u> <ul style="list-style-type: none"> ○ Management ○ Time management skills - ○ Communication skills - ○ Very good Interpersonal skills - <p>2. Attributes</p> <ul style="list-style-type: none"> ○ Vision - ○ Strategic planning -Integrity - ○ Humility -Focus - ○ Cooperation - ○ Adaptability/Flexibility - ○ Stress Tolerance ○ Self-Control -
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