

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: <i>Ministry of Employment & Human Resources Development</i>		
2. Position Title: <i>Chief Engineer</i>	3. Salary Level: <i>L6-5</i>	4. Division: <i>Marine Training Centre</i>
5. Reports To: <i>Deputy Captain Superintendent</i>		6. Direct Reports: (Write No. & Position Title: Captain Superintendent)
7. Primary Objective of the Position: Managing the overall operation and training of the engine department.		

8. Position Overview: Administering and Managing the overall operation of the engine department including the engine department training curriculum.	
<p>9. Financial:</p> <ul style="list-style-type: none"> • Recurrent Budget • Control and verifying the engine departmental order requisition and procurement. 	<p>10. Legal:</p> <ol style="list-style-type: none"> i. Kiribati National Condition of Service 2020 ii. Procurement act 2019. iii. Kiribati Maritime Act 2017 iv. IMS Policy MTC v. ISM vi. ISPS vii. MTC Assessment Policy & Procedures viii. MTC OHS & EQ Policy ix. MTC Department operation Manual x. Company Business Ethic xi. Kiribati Shipping Act xii. Merchant Shipping Act 2006 xiii. Financial Regulation 2012 xiv. Kiribati Maritime Bill 2016 xv. Environmental Act as amended xvi. MLC 2006 as amended xvii. STCW78 as amended xviii. STWC-F xix. Gender and Sexual Harassment Policy, Violent & Bullying
11. Internal Stakeholders:	12. External Stakeholders

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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Subject	Captain Superintendent	DSC/ IMS	HoD	Doctor
Damage	✓	✓	✓	
Injuries	✓	✓	✓	✓
Incidents	✓	✓	✓	✓
Maintenance		✓	✓	
Purchases	✓		✓	
Claims	✓	✓	✓	
Certificate	✓		✓	
Management reviews	✓	✓	✓	
Courses		✓	✓	

To be referred to:

Subject	MLHRD	Marine Division	Resp. Port Authority	Hospital	Donors	PUB/ PWU	Crewing Agent
Damage	✓					✓	
Maintenance	✓					✓	
Injuries	✓			✓			
Purchasing					✓		
Certification		✓					✓
Overseas order	✓		✓				✓
Eligibility		✓					✓

To be referred to Manager:

13. KEY ACCOUNTABILITIES(Include linkage to KDP, MOP and Divisional Plan)

- **KDP/KPA:**
- **MOP Outcome:**
- **Divisional/Departmental/Unit Plan:**

Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
<ul style="list-style-type: none"> • Board of Studies • Managing the electrical power supply & consumption efficiency and monitoring • Manage the operation of Water System and Ration • Design and develop the short course engineering curriculum 	<ul style="list-style-type: none"> • Bringing and discussing of engine department issues to the ABM as a member of ABM. • Localize, monitor and maintaining of MTC output power supply. • Monitoring water consumption and maintaining of the water ration. • Updating and review of engine short course syllabus • Updating and review trainee's engine syllabus. • Lesson deliver to trainees and Engine Officers. 	<ul style="list-style-type: none"> • Equity and fairness • No power overloading, no risk • Water availability, training continues. • Employment • Engine training resources and working equipment are all in stock and available • Recommended Qualification obtained by trainees.

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<ul style="list-style-type: none"> Design and develop the IDF & FVP Marine Engineering course curriculum Managing the operation and maintenance of the MTC Emergency Generator Teaching all Marine Engineering & other Engineering Modules Managing the MTC Central Store Inventory, Upkeeping and Maintenance 	<ul style="list-style-type: none"> Monthly updating of engine department resources and equipment. 	
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14. Key Challenges	15. Selection Criteria
<ul style="list-style-type: none"> Main Power cut off Limited of stock in a country Missing tools Water shortage Generator fuel consumption Instructors availability Unplanned meetings Unreported damages & matters 	<p>15.1 PQR (Position Qualification Requirement):</p> <ol style="list-style-type: none"> 1. Marine Engineer Class 1 or Marine Engineer Class 2 in accordance with Reg III/2 of the STCW as amended with: <ol style="list-style-type: none"> A. Unlimited Machinery Propulsion Power, B. Ship's High Voltage System , C. Electrical, Electronic and Control Engineering, D. Additionally an holder of Engineering Fabrication Certificate Level 3. E. Train of the Trainers Certificate. F. Maritime Simulator Instructor Operational Certificate. <p style="text-align: center;">or,</p> 2. Marine Engineer Class 3 or relevance to Diploma Marine Engineering in accordance with Reg III/3 of the STCW as amended with: <ol style="list-style-type: none"> A. Machinery Propulsion Power of 750kW to 3000kW, B. Ship's High Voltage System, C. Electrical, Electronic and Control Engineering, D. Additionally an holder of Engineering Fabrication Certificate Level 3.

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E. Train of the Trainers Certificate.

F. Maritime Simulator Instructor Operational Certificate.

Education:

1. Recognized international maritime institute and tertiary or academy.

Experience:

1. Two years' sea service as a Chief Engineer or Second Engineer on board foreign going vessels, or
2. Three years in holding the position and capacity of a Marine Engineer Officer aboard foreign or domestic vessels.
3. At least three years of teaching in any recognized maritime institutes.

Job Training:

1. Marine Engineering Officer & Watchkeeping onboard sea going vessels at the Management and Operational Level.
2. Ship's High Voltage Operation System in accordance with STCW as amended.
3. Engineering Teaching and Engineering Fabrication & Workshop Operation.

15.2 Key Attributes (Personal Qualities):

1. Knowledge

2. Skills:

- Excellent English
- Leadership
- Forward Planning Budgeting
- CAD Drawing is an advantage

3. Attributes:

- Reliability
- Innovation
- Creativity
- Planning Skills

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	<ul style="list-style-type: none">• Influencing skills and drafting skills• Numeracy• The person should be at all times a role model for the MTC Trainees and Students

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