

**GOVERNMENT OF KIRIBATI**  
**POSITION DESCRIPTION**

<b>1. Ministry: Ministry of Infrastructure and Sustainable Energy</b>		
<b>2. Position Title: Urban Energy Engineer</b>	<b>3. Salary Level: 11-10/9-7</b>	<b>4. Division: Energy Planning Unit</b>
<b>5. Reports To: Energy Planner</b>	<b>6. Direct Reports: Urban Energy Planner</b>	
<b>7. Primary Objective of the Position: To implement renewable energy projects and other routine activities</b>		

<b>8. Position Overview</b>	
<b>9. Financial:</b>	<b>10. Legal:</b>
<b>11. Internal Stakeholders:</b> <ul style="list-style-type: none"> <li>• OIC - Energy Planning Unit</li> <li>• EPU staffs and</li> <li>• MPWU staffs</li> </ul> <p>To be referred to Manager:</p> <ul style="list-style-type: none"> <li>• Payment of goods and services from the recurrent / development fund</li> </ul>	<b>12. External Stakeholders:</b> <ul style="list-style-type: none"> <li>• KOIL</li> <li>• PUB</li> <li>• KSEC</li> </ul> <p>To be referred to Manager Any authorized incident happened during duty</p>
<b>13. KEY ACCOUNTABILITIES (Include linkage to KDP, MOP and Divisional Plan)</b>	
<ul style="list-style-type: none"> <li>▪ <b>KDP/KPA:</b></li> <li>▪ <b>MOP Outcome:</b></li> </ul>	

*This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.*

<b>Approved by:</b>	<b>Date of Issue:</b>
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<b>▪ Divisional/Departmental/Unit Plan:</b>		
<b>Key Result Area/Major Responsibilities</b>	<b>Major Activities/Duties</b>	<b>Performance Measures/Outcomes</b>
Renewable Energy Developments	Manage all Renewable Energy Projects installed on outer islands and implemented by Energy Unit	
	Procurement of goods for renewable energy projects	
	Supervise, coordinate and monitor renewable energy projects installed in Urban areas/ islands	

<b>14. Key Challenges</b>	<b>15. Selection Criteria</b>
<p></p>	<p><b>15.1 PQR (Position Qualification Requirement):</b></p> <p><b>Education:</b> Bachelor in Energy Studies including Electrical and Mechanical Engineering, or related fields</p> <p><b>Experience:</b> At least 3 years work experience in related field</p> <p><b>Prerequisite:</b>(Pre-condition/Essential/Must)</p> <hr/> <p><b>15.2 Key Attributes (Personal Qualities):</b></p> <p><b>1. Knowledge</b></p> <p><b>2. Skills:</b> Management skills Be literate in computing or common MS office programs. Command in written and spoken English must be excellent.</p>

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	<p><b>3. Attributes:</b></p> <ul style="list-style-type: none"><li>i) Physically fit, Conscientious and Co-operative</li><li>ii) Writing and speaking in English must be very good</li></ul>
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